

INTERNAL QUALITY ASSURANCE CELL(IQAC)

HENRY BAKER COLLEGE, MELUKAVU


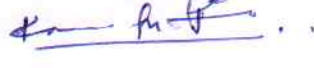




HBC/IQAC/2016-17/01

MINUTES OF THE IQAC MEETING

held on 03/06/2016, Friday at 3.00 Pm. in IQAC Room

Chairman: Prof. Renjith Sebastian, D& DO

Members Present the Meeting

1. Prof. Renjith Sebastian, D& DO 
2. Prof. Korah Jacob 
3. Dr. Antony Joseph
4. Dr. K. Jeevan Kumar 
5. Dr. Beena Paul 
6. Prof. Liza George 
7. Ms. Jeena Mary Johnson 


Agenda of the Meeting

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Review of Academic Results and Action plan for improvement.
3. Approval of Academic Calendar and Plan
4. Approval of New Certificate Programmes.
5. Approval of Course Plans 2016-17
6. Deciding Committees and individual Charges of Teachers for the Academic Year 2016-17
7. Bridge Course 2016
8. Any other point with permission of the chair

Decisions of the Meeting

1. Approved the minutes of previous IQAC Meeting.
2. Decided to prepare an action plan on the basis of academic results
3. Approved the College Academic Calendar and Plan 2016-17
4. Decided to approve Certificates Programmes offered by the departments for the AY 2016-17
 - Fundamentals of Computer application
 - Basics of Computer application
 - Introduction to Co operation
 - Soft Skills
 - Income Tax
 - Environmental Ethics
 - R software
 - Behavioural Finance
5. Decided to approve Course plans submitted by the different departments for the AY 2016-17
6. Decided and forwarded Teachers Duty 2016-17
7. Decided to start first year UG classes with a one week bridge course.
8. The meeting analysed the previous academic year activities and approved the suggestions

The meeting ended up with 4.00 PM


Prof. Korah Jacob
Co-ordinator, IQAC




Prof. Renjith Sebastian
D& DO
Drawing & Disbursing Officer
Henry Baker College
Melukavu